

**What is a Vanpool?** A vanpool is a group of five to 15 commuters who share a ride to and from an office worksite, a farm/agricultural worksite and/or a vocational/post-secondary educational destination. The participants (all passengers and the driver) share the cost of the service, or their employer may subsidize all or part of the costs. The vans that are leased range from seven passengers up to 15-passenger vehicles.

**VanClub.** The Riverside County Transportation Commission (RCTC) has an ongoing vanpool subsidy program called VanClub. Through a RCTC approved 3rd party leasing vendor, with either Airport Van Rental Vanpool (AVR), the California Vanpool Authority (CalVans) or Commute with Enterprise (Enterprise), RCTC subsidizes qualified vanpools on an ongoing basis, up to \$400 a month. Vanpools leased through AVR or Enterprise includes the vehicle lease, insurance, maintenance and towing. The CalVans lease rate also includes a fuel card for the vehicle.

### Qualification Requirements:

- Lease the vanpool through AVR, Enterprise, or CalVans. A vanpool from any other leasing vendor or privately-owned and operated vanpool vehicles, will not qualify.
- Begin or end the trip in the VanClub service area in Riverside County: from Banning in the east to Corona to the west, and from Riverside in the north to Temecula to the south.
- All passengers and the driver must be commuters and volunteers in the vanpool.
- Only the vanpool's leaseholder may apply for the VanClub subsidy although the subsidy will help offset costs for all within the vanpool arrangement.
- Travel at least 30 miles round trip each day.
- Start with a 70% or greater occupancy and maintain a 50% or greater occupancy (ratio of passengers to the vanpool's seating occupancy, including the driver). \*
- Operate at least 12 days during each calendar month or three days each week. \*
- Understand that RCTC will publicize the vanpool and any empty seats.
- Comply with all RCTC Program Guideline requirements and sign a Participation Agreement.

\* RCTC is flexible with these Program Guideline requirements during COVID-19. Contact [VanClub](#) for more information.

### Apply for a Subsidy Today:

- AVR Vanpool and/or Commute with Enterprise: If you already have a vanpool lease or are interested in forming a vanpool through AVR, apply for a subsidy by going to [VanClub.net](#).
- CalVans: For information on joining or leasing a CalVans van, go directly to [CalVans.org](#).

Access helpful documents, such as Program Guidelines, Step-by-Step Guides and Frequently Asked Questions at [VanClub.net](#). Should VanClub approve your application and your subsidy begins during the month, VanClub will prorate the subsidy based on your anticipated commute days during the month. However, there are times that the subsidy may not begin until the 1st of the following month after approval.

**Ongoing Requirements.** To receive the VanClub ongoing subsidy, vanpools are required to report vanpool statistics into [VanClub.net](#) for each commute day, including which of the passengers vanpooled on a commute day, trip times, trip distances and document the vanpool's out of pocket expenses. VanClub's mobile optimized website makes it convenient and easy to do either on your desktop or mobile device.

**Questions?** Email or call us at the address or phone number below.

[VanClub.net](#) | [info@VanClub.net](mailto:info@VanClub.net) | 844.VANCLUB (844.826.2582)

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